

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, January 12, 2023 9:00 a.m.

Dan Welihan called the meeting to order at 9:05 a.m. Board members present: Bruce Gauthier, Don Gezon, Mary Ellen Enos and Nadene Delana.

Absent: Sam King

Also present Library Director Mark Bronson.

Approval of Minutes: Kay Forster made a motion to accept the minutes as presented. Nadene Delana seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Nadene Delana reported on the financials. Bruce Gauthier made a motion to accept the financial report as presented and Don Gezon seconded the motion. The motion passed unanimously.

Director's Report:

Mark discussed the lack of circulation of the music collection and asked if the Board would approve removing the CD's and cabinets. The Board approved and we will offer the collection and cabinets to other libraries first.

With the resignation of Emily Clare, Mark is searching for a Programming Director to fill the position.

Mark asked the City to adjust the water bill using the actual reading. The City agreed and using the actual reading it was about ½ the estimate.

This year will have an extra pay period. This happens every 11 years. We may have to make budget adjustments before the end of the fiscal year.

Committee Reports:

Mark shared director search documents that Linda Adams of Northland Library Cooperative shared with him. The Job Description is up-to-date. A job ad needs to be written and posted. The Board discussed the time line of posting, interviewing and hiring.

New Business:

Citizen's Comments:

Adjournment: Nadene Delana made a motion to adjourn the meeting at 9:43 a.m. Bruce Gauthier seconded the motion. The motion passed unanimously.

Respectfully submitted,

Mark Bronson

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday February 9, 2023 9:00 a.m.

Call to order and Attendance Action

Approval of Minutes Action

Financial report, including payment of bills Action

Director's Report:

Shooting incident Report

Staff changes Report

Library of Things shelving Report

Front desk change Report

Committee Reports:

Director search

Old Business:

New Business:

Air conditioning bid Action

Citizen's Comments

Adjournment